

Gallatin Gateway County Water & Sewer District

PUBLIC MEETING

Date: May 4, 2015
Time: 6:30PM
Place: Gallatin Gateway Fire Station, 320 Webb St., Gallatin Gateway, MT
For: Regular Meeting of the Board of Directors

AGENDA

1. Public Participation on Non-Agenda Items¹
2. Approval of Minutes
 - A. Approval of Meeting Minutes for April 6, 2015
3. Reports of Officers, Standing Committees, and Special Committees
 - A. Report of General Manager & Report of Financial Condition
 - B. Report of Engineer
 - i. Technical Status and ongoing design review comments
 - ii. RUS Reports, Administration and Draw Requests
 - iii. TSEP Reports, Administration and Draw Requests
 - iv. CDBG Reports, Administration and Draw Requests
 - v. DNRC Reports, Administration and Draw Requests
4. Unfinished Business and General Orders
 - A. Nominations For and Election of Director To Fill Board Vacancy
5. New Business
 - A. Any New Business Which May Come Properly to the Board

¹ The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

Gallatin Gateway County Water & Sewer District

MINUTES OF THE

BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Gallatin Gateway County Water and Sewer District was held on May 4, 2015. In attendance were directors Ted Border, Eric Amend and Merle Adams, and General Manager Matt Donnelly. Director Sullivan was not present. Members of the public present were Ashley Kroon and Dale Knutson. President Border presided, and Mr. Donnelly recorded the minutes.

President Border called the meeting to order at 6:32pm. He then proceeded to the first order of business, public comment.

Seeing no public comment, President Border moved to approval of the minutes of the April 6 meeting. After ensuring all directors had a copy of the draft minutes, Director Amend moved to approve. Director Adams seconded the motion which passed unanimously.

President Border then asked unanimous consent to modify the agenda by immediately taking under consideration agenda item 4A, Nominations and Election to Fill Vacant Board Seat. Seeing no objections, President Border opened the floor for nominations to fill the vacant Board seat of former Director Janes with term ending November 2017. Director Amend nominated Ashely Kroon. After seeking additional nominations from the Board and public and seeing none, President Border closed nominations and asked for public comment. Seeing none, President Border called for the election. There were three votes for Ashley Kroon to fill the vacant seat. President Border informed Ms. Kroon that she had been elected to the Board of Directors of the GGWSD and offered his thanks for her willingness to serve.

President Border then moved to the report of the General Manager and financial report. Mr. Donnelly reported on four topics: progress on the CDBG grant administered by Gallatin County; progress on the District's discharge permit application; status of the District's appeal to the Montana Supreme Court; and status of the District's grants. After discussion, Mr. Donnelly reported on the District's finances using meeting materials provided prior to the meeting by Treasurer Maralee Sullivan. After discussion, Mr. Donnelly informed the Board that the District's engineer would be providing an amendment to the District's engineering contract by May 8 and that this proposed engineering amendment would be the subject of a future decision by the Board.

After further questions and discussions by the Board, Mr. Donnelly concluded his report and President Border noted that the District's engineer was not present and therefore would not be reporting. President Border moved to grant administration and draw requests. Director Adams moved to approve a DNRC pending draw request in the amount of \$10,000. Director Amend seconded the motion. President Border solicited public comment and Board deliberation and, seeing none, called the question. The motion passed unanimously.

President Border then moved to new business. Director Amend asked for information on the Four Corners election and was informed this election was taking place May 5. President Border distributed a memo from the Gallatin County Attorney outlining his opinion on records retention for Boards and Committees under County jurisdiction. He stated that he would like to review the District's records retention policy at a future meeting. Mr. Knutson requested and received historical information on the District and on the District's wastewater treatment project.

Seeing no further new business, President Border asked for and received unanimous consent to adjourn. The meeting adjourned at 8:05pm.

Secretary